

Send with each order!

◆ **BTSB Order Form** ◆

Send with each order!

Bound To Stay Bound Books, Inc.
1880 West Morton
Jacksonville, IL 62650



Phone # 800-637-6586
Fax # 800-747-2872
email btsb@btsb.com
www.btsb.com

Bill to: _____

Ship to: _____

Signature _____

Title _____

Phone # (____) _____

Fax # (____) _____

email _____

Please send a replacement catalog

Purchase order # _____ Date ____/____/____ Do not exceed \$ _____

- No purchase order number required (firm order)
- Reserve titles and await my purchase order number

Please check if you would like us to contact you for additional titles to reach your do not exceed amount.

Ordering services

- Order typing service (Prices quoted are firm for 30 days.) No. of copies _____ Return by: Fax Mail
- Order status report Return by: Fax Mail

Processing services

- No processing services or MARC records
- MARC records only
- Free processing package **or** Use processing on file
 - Use bar code range on file Starting bar code number _____
 - Please check if bar code number requested is lower than previous number because you are filling in gaps.
 - Contact me. My automated system has been upgraded or changed since my last order.
- Order Accelerated Reader® Quizzes for all Accelerated Reader® titles or for titles indicated.
AR Quiz Media: Download CD-ROM (Format for CD-ROM: IBM MAC)
(Renaissance Learning requires a minimum order of 20 quizzes and shipping charges are applied for quizzes on CD-ROMs)

New build your own processing attached

Please complete pages
A-F as appropriate.

Payment method

- Send invoice
- Check enclosed
- Credit card _____ Visa _____ MasterCard _____ Discover Card

For security purposes:

Please do not disclose card information. We will contact you by telephone to acquire this information.

Contact name _____ Phone (____) _____

Free shipping (Allow extra time for new Spring and Fall titles. Orders with MARC records are limited to 2 shipments within 60 days)

Standard (Ship immediately, continue to ship as available. Backorders are canceled 60 days from the date the order is received.)

or

Special handling
Number of shipments _____ Date order must be completed ____/____/____

No shipments between these dates ____/____/____ to ____/____/____ (i.e. summer, holidays, etc.)

Receiving dock available for large shipments Yes No

(Prices subject to change) Fall 2008

